

**TITU MAIORESCU UNIVERSITY CHARTER**  
**EXECUTIVE SUMMARY**

**TITLE II**  
**Organization of the Study Programmes**

**CHAPTER V**  
**Scientific Research Activities**

**5.1** TMU is part of the national research and development system, as an institution of higher education, private, accredited.

**5.2** At the University are organized the Institute for Studies, Research, Development and Innovation (ISRDI) and the Medical Research Institute (MRI). The mission of these institutes consists in developing research grants and programmes, monitoring the stages of progress and running of the research grants and programmes, centralize scientific research data, capitalizing on the results, preparing the scientific publications and organizing scientific meetings.

**5.3** Scientific research in the University is coordinated by the Scientific Councils of the two institutes, and their directors.

**5.4** Financing of the scientific research activities is done from the revenues of the University or from the contracts/grants/projects earned by competition.

**5.5** At the level of the departments are organized and operate research centers, as subsidiaries of ISRDI and MRI. These centers can be accredited by the Ministry of National Education – the National Scientific Research Council (NSRC), after meeting the criteria for evaluation. The plans of the research centers are part of the research plans of ISRDI and MRI, approved by the University Senate.

**5.6** Research institutes and research centers are functioning on their own regulations of organization and operation, approved by the Senate.

**5.7** The scientific research activity has as objectives the following:

- a) Reconsidering and identifying priorities in development and innovation;
- b) Initiating of new research projects – interdisciplinary and in partnership;
- c) Extension of the research facilities use for community services and economic partners, by contracting research topics on demand;
- d) Increasing the exploitation of research results by publications in scientific journals rated and indexed in international databases, or/and in national assessed and recognized scientific journals;
- e) Supporting public scientific conferences presented by our academic staff in the community benefit;
- f) Increase the visibility and impact of the scientific events and of our scientific publications.

**5.8** To ensure and promote quality and excellence in scientific research, the University Senate adopted the Methodology for Supporting Excellence in Scientific Research.

**5.9** TMU establish agreements with academies of science, higher education institutions, foundations, associations, business entities in the country and abroad, promoting networking and scientific research consortia.

**5.10** In the structures of scientific research of the University can be hired through competition researchers with full-time or part-time employment contract. Also, undergraduate/postgraduate and PhD students shall be involved in the scientific research activities. The members of academic staff can have research norms, partially or fully, according to the job description, under the law.

## **CHAPTER VI**

### **Quality Assurance in Education and Scientific Research**

**6.1** TMU considers quality assurance of its educational and research activities as a process designed to permanently improve the level of its graduates and to guarantee to the society that they acquired the declared skills, competence and knowledge.

**6.2** Through the involvement and continuous development of all those participating in the educational process, the internal organization of the University quality assurance process aims at establishing and meeting the performance criteria for the activities that cover both teaching activities, and scientific research.

**6.3** In assuring academic quality, the following instruments are used: assessment of teaching staff by students, self-assessment, and assessment of teaching staff by the department director, peer assessment, and external evaluation of the study programmes and of the University.

**6.4** The overall assessment results should be used at the department, faculty and university level to establish corrective and preventive action, and decision making, including decision making on the teaching staff salary.

**6.6** Quality evaluation is performed through the Committee for Assessing and Ensuring the Quality of Education and Research (CAEQER), and the corresponding committees of the faculties, in compliance with the Quality Assurance Code in Education and Scientific Research of TMU.

## **CHAPTER VII**

### **Student Centered Education**

**7.1** The statute of student or PhD-student is obtained after the admission to an undergraduate, master or doctoral study programme.

**7.2** The principles governing student activity in the university community are the following:

- a) The principle of nondiscrimination: all students receive equal treatment; any direct or indirect discrimination is prohibited;
- b) The principle of participation in decision making processes in the Faculty Council and the University Senate;
- c) The principle of freedom of expression, under which students are entitled to express their opinions within the university structures;
- d) The principle of transparency and access to information, under which students are entitled to free access to information concerning their own educational process and the academic community life, according to the law.

**7.3** (1) The rights and responsibilities of the students are set forth in detail in the *Code of Students Rights and Responsibilities*, approved by the University Senate.

(2) The students have the following main rights:

- a) To elect and to be elected in the University governance structures, according to the National Education Law no.1/2011, with its subsequent amendments;
- b) To access internal and external mobility programmes, with the recognition of the credits obtained, according to the law and internal regulations;
- c) To establish clubs, scientific, arts and sport groups, publications, organizations, according to the law;
- d) To receive grants and other forms of support, in accordance with the Methodology for Grants and Other Forms of Support for Students, approved by the University Senate;
- e) To receive free medical and psychological assistance;
- f) To benefit from at least 50% transport discount for local surface and underground transport, as well as internal road, rail and sea transport, according to the National Education Law no.1/2011, with its subsequent amendments;
- g) To benefit from 75% discount for access to museums, concerts, theaters, opera, movies and other cultural and sporting events organized by public institutions, according to the National Education Law no.1/2011, with its subsequent amendments.
- h) To receive free career guidance services.

[Excerpts from the *Code of Students Rights and Responsibilities*:

- a) To be informed, within the first two weeks of the semester regarding the curricula, year structure, course objectives, the general competences or outcomes students will achieve, as well as evaluation and examination methods;
- b) To participate in evaluation of courses, seminars, practical activities, and other educational or/and organizational issues related to the study programme;
- c) To access regulations, methodologies, decisions, and all other legal documents of TMU;

- d) The right to intellectual property and copyright for the results of research, artistic creation and innovation;
- e) The right of recognition of individual practice activity after the evaluation of the achievement of the objectives of that activity in accordance with the curricula;
- f) To postpone and resume studies, according to the law and internal regulations;
- g) To refuse to participate in the educational process more than 8 hours per day, representing courses, seminars and workshops, excepting practice programmes, internships, trainings or residences;
- h) To receive an objective and nondiscriminatory evaluation of acquired skills advertised in the stated curriculum, after attending a course and to know the scale used on their evaluation;
- i) To have an examination through alternative methods when the student suffers from a medically certified temporary or permanent disability, when this makes it difficult to participate in the evaluations requested by the professor. These alternative methods should not limit or influence the examination standards;
- j) The right to flexible learning paths as defined by the National Education Law no. 1/2011, with its subsequent amendments. To achieve this, every study programme must provide a minimum number of optional or/and facultative courses from the total number of courses offered by TMU.
- k) To have free issuance of the documents of educational documents which certify the status of the student, including state/school transcript, bachelor, master and doctoral degrees, diploma supplement, certificates etc.]

(3) The students have the following main responsibilities:

- a) To meet thoroughly, in good conditions and in time, all their obligations according to the curricula and the syllabi of disciplines for a good professional training;
- b) To comply with the present Charter and internal regulations derived from it;
- c) To comply with the clauses specified in the Learning Agreement signed with the University, represented by the Rector;
- d) To have an adequate academic conduct and to comply with University guidelines which establish cleanliness, peace and order within the University;
- e) To use the existing material goods in the area of education, residences, student spaces available according to their purpose. Any damage to these goods will be punished according to the law and regulations in force;
- f) To pay the fees within established deadline and to pay any related penalties, decided by the University Senate;
- g) To not affect in any way the image and prestige of the University.

**TITLE III**  
**Governance and Management**

**CHAPTER I**  
**Organization and Functioning of the Management Structures  
And Management Positions**

*Section I – General Provisions*

- 1.1** The **management structures** within TMU are the following:
- a) At the University level:
    - The University Senate;
    - The Management Board;
    - The Operational Executive Board (Senate President, President and Vice-President of the Management Board, Rector, Vice-Rector);
    - The Council for Doctoral Studies;
    - The Scientific Council of the Institute for Studies, Research, Development and Innovation;
    - The Scientific Council of the Medical Research Institute.
  - b) At the Faculty level:
    - The Faculty Council;
    - The Department Council;
    - The Doctoral School Council;
- 1.2** The **management positions** are the following:
- a) At the University level:
    - Rector, Vice-Rector, President, Vice-President;
    - Director of the Council for Doctoral Studies;
    - Director of the Institute for Studies, Research, Development and Innovation;
    - Director of the Medical Research Institute;
    - Director of the Technical and Administrative Direction.
  - b) At the Faculty level:
    - Dean, Vice-Dean;
    - Director of the Department;
    - Director of the Doctoral School Council.
- 1.3** The management structures and management position cooperate in the spirit of good practices and of the principles of academic ethics and professional deontology.

***Section II – Designation of the Management Structures  
And Management Positions***

**1.4** (1) The representatives of the teaching and research staff in the Faculty Council (at most 75% of the total number of the Council members) are elected by the universal, direct and secret suffrage of all tenured teaching and research staff from the Faculty;

(2) The representatives of the students (at least 25% of the total number of the Council members) are elected by the universal, direct and secret suffrage of all students from the Faculty.

**1.5** (1) The Dean is selected by public competition, organized by an examination Commission chaired by the Rector and validated by the University Senate.

(2) Any member of the tenured teaching staff from the University may participate in the competition provided that, on the basis of the hearing in the plenum of the Faculty Council, has been granted the approval to participate in the competition.

(3) The Faculty Council should approve at least two candidates for the competition.

(4) After being appointed by the Rector, pursuant to the contest validation in the University Senate, the Dean appoints the Vice-Dean.

**1.6** (1) The Council for Doctoral Studies and its Director are designated according to the Code of Doctoral Studies, and the position of Director is equated with that of Vice-Rector.

(2) The members of the Doctoral School Council and its Director are elected by the universal, direct and secret suffrage of all PhD coordinators.

**1.7** The members of the Scientific Councils of the research institutes and their directors are elected by the universal, direct and secret suffrage of all tenured teaching and research staff from the University.

**1.8** (1) The representatives of the teaching and research staff in the University Senate (75% of the total members of the Senate) are elected by the universal, direct and secret suffrage of all tenured teaching and research staff from the University;

(2) The representatives of the students in the University Senate (25% of the total members of the Senate) are elected by the universal, direct and secret suffrage of all students from the University.

(3) The University Senate is composed of 25 to 35 members. The quota of representation is of 1/489 (25 members) to 1/349 (35 members) from the total number of teaching and research staff and students. On the basis of the quota of representation, each faculty has a number of members in the University Senate established by the Methodology for Organizing Elections and Public Competitions.

**1.9** (1) Senate shall elect by secret ballot a President, which chair the Senate meetings and represent the Senate in the relationships with the Rector.

(2) The Senate monitors and verifies operational management through a number of specialized committees.

**1.10** (1) The Rector of TMU shall be designated in either of the following ways:

- a) Through public competition, on the basis of a methodology approved by the newly elected University Senate or
- b) Through the universal, direct and secret suffrage of all tenured teaching and research staff from the University, as well as of the students' representatives in the University Senate and faculty councils.

(2) The way to designate the Rector in terms of par. (1) shall be established through a referendum at least six months before each expiry of the mandate through the universal, direct and secret suffrage of all tenured teaching and research staff from the University, as well as of the students' representatives in the University Senate and faculty councils.

**1.11** The way to designate the Rector for the mandate 2012-2016 was established by referendum on June 20, 2011. The referendum established that the Rector shall be designated through the universal, direct and secret suffrage of all tenured teaching and research staff from the University, as well as of the students' representatives in the University Senate and faculty councils.

**1.12** The elected Rector is confirmed by Ministerial Order no later than 30 days from the Election Day.

**1.13** After being confirmed by the Ministry and after consultations with the University Senate, the rector shall appoint the Vice-Rector.

**1.14** (1) The Management Board (MB) is appointed for a period of 4 years by the founding members of the University, legally constituted in the General Assembly of the Association of the Founding Members of TMU, at the proposal of the Governing Board of the Association (GB).

(2) Number and composition of the MB shall be determined by the GB so that it is made up of people with academic managerial experience of at least 5 years, or hold executive positions in the University Senate, in the faculty or in administration. The Rector is a member of the MB, if appointed by General Assembly of the Association of the Founding Members of TMU.

(3) The MB is composed of 13 to 17 members.

(4) The President of the Association of the Founding Members of TMU is the President of the MB.

(5) The MB shall be convoked by its President, or at the request of at least one third of its members.

**1.5** The decisions of the management structures shall be made with the majority of the present members' votes, if the number of the present members shall account for at least two thirds of the total number of members.

## **CHAPTER III**

### **International Relations, Community Programmes, and Foreign Students**

**3.1** TMU fits into the global circuit of scientific, cultural and educational values and promotes the internationalization of the study and scientific research programmes.

**3.2** TMU concludes international agreements aimed at:

- a) Familiarization with the teaching and research experience from other universities in order to integrate in its own activity;
- b) Fostering international cooperation in the field of the advanced organization of joint master and doctoral programmes, in order to achieve international recognition of the diplomas issued by TMU;
- c) Involving the academic and research staff in training, consultancy and scientific research projects and programmes with foreign partners in order to increase the quality of the training of undergraduate, master and PhD students and to facilitate the integration in to the international scientific community;
- d) Fostering and supporting students and academic staff exchanges made either on a bilateral basis or in multilateral projects that benefit from European programmes financing.

**3.3** University receives foreign students from EU and from outside EU for undergraduate and postgraduate studies, according to the law.

## **TITLE III**

### **Patrimony of the University. Management and Protection of The Patrimony of the University**

## **CHAPTER I**

### **The Patrimony of the University**

**1.1** (1) The patrimony of the University consists of all rights and obligations of economic value and the assets corresponding to these rights.

(2) The patrimony asserts of the University are: immovable, movable, tangible and intangible.

(3) The University is holding the ownership or other real rights over its patrimony, exercised in compliance with the law and this Charter.



## CHAPTER II

### Management and Protection of the Patrimony of the University

**2.1** (1) The patrimonial resources include: material resources, own attracted resources and borrowed resources.

(2) The material resources of the University includes: educational and research facilities, administrative facilities, laboratory equipment, IT equipment, office supplies, furniture, equipment for learning, teaching and communication, transportation and other assets for the teaching, scientific research and administrative activities.

(3) The rights of the University over the assets from its patrimony can be: real rights, respectively the property rights or its dismemberments, rental right, commodate, concession right, and debt rights.

(4) University funding sources consist of: tuition fees, sponsorships, legacies, donations, revenues from scientific contracts and grants, dividends from the benefits of its commercial companies, provision of services to the community, revenues of foundations and other resources.

**2.2** Revenues are meant for carrying out educational and scientific research activities, development of the material base of these activities, investment in educational, research and social structures, coverage of current administrative expenditures, and personnel salaries.

**2.3** (1) The patrimonial resources are administered and managed by the Management Board, according to the law.

(2) For any damages of the University patrimony assets the perpetrator is legally responsible, penal, civil and contraveniently, as the case may be, according to the law.

**2.4** At the proposal of the Management Board, the University Senate annually approves the objectives for the development of the material resources on the areas of education and scientific research, and the facilities necessary to carry them out in good condition.