**APPLICATION FORM[[1]](#footnote-1)**

**FOR ENROLLMENT TO THE ADMISSION CONTEST AND MATRICULATION IN THE 1st YEAR OF UNDERGRADUATE STUDIES IN ENGLISH, ACADEMIC YEAR 2018-2019**

JULY 2018

**FACULTY OF MEDICINE**

**STUDY PROGRAMME: *MEDICINE* (*IN ENGLISH*)**

**FORM OF EDUCATION: *FULL TIME***

**Mrs. RECTOR,**

**The undersigned** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, having the following personal data:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Fields** | **Subfields** | | **Data** |
|  | Surname at birth (from birth certificate), and initial/initials of the given name/names of the father (mother) |  | | |
|  | Current surname (after marriage, divorce, adoption, change on request, if applicable) |  | | |
|  | Given name |  | | |
|  | Personal identification number |  | | |
|  | Date of birth | Year |  | |
| Month |  | |
| Day |  | |
|  | Place of birth | Country |  | |
| Place |  | |
|  | Gender | Male/Female |  | |
|  | Civil status | Married |  | |
| Single |  | |
| Divorced/Widower |  | |
|  | Actual citizenship[[2]](#footnote-2) |  | | |
|  | Permanent residence | Country |  | |
| Place |  | |
| Complete Adress |  | |
|  | Personal identification document | Serie |  | |
| Number |  | |
| Authority that issued the act |  | |
| Date of issuance |  | |
|  | Mobile phone number, Email Adress |  | | |

**To the Rector of *Titu Maiorescu* University of Bucharest**

**I am applying for** the enrollment in the admission contest, **July 2017 session**, and, if I will be addmited, for matriculation in the 1st year 2018-2019 at the Faculty of Medicine, study programme **MEDICINE (IN ENGLISH)**,form of education **FULL TIME.**

I have attached the following documents:

* **Application form for recognition of studies for enrollment to undergraduate studies, academic year 2018-2019**;
* **Baccalaureate diploma**, (or its equivalent), in the original, a plain copy and legalized translation into Romanian (2 originals);
* **School record** (school transcript with grades) for all high school years, in the original, a plain copy and legalized translation into Romanian (2 originals);
* **Certificate of passing the baccalaureate exam** (or its equivalent) in the original, a plain copy and legalized translation into Romanian (2 originals), in the case of candidates who have passed the baccalaureate exam in the sessions corresponding to the school year 2016-2017, with the obligation to submit to the secretariat of the faculty the baccalaureate diploma (or the equivalent diploma), in the original and legalized translation into Romanian, until until October 2, 2018, if they are admitted;
* **Birth certificate**, in the original, a plain copy and legalized translation into Romanian (2 originals);
* **Marriage certificate** in the original, a plain copy and legalized translation into Romanian (2 originals), if applicable;
* **Divorce certificate**, in the original, a plain copy and legalized translation into Romanian (2 originals), if applicable;
* **Personal identification document** (passport or other form of identification proving the citizenship of a member state of the EU, EEA or the Swiss Confederation, legalized translation into Romanian (2 originals);
* **Health certificate**, in English or Romanian, specifying that the candidate is apt for higher education studies and does not have any contagious diseases or any other diseases incompatible with the medical profession, in the original and, if applicable, legalized translation into Romanian;
* International proficiency certificate for English: Cambridge, INERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS), TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL), or other internationally recognized certificate (candidates who are citizens of countries in which the official language is English or have study documents certifying high school graduation in English are exempt from this obligation);
* **3 (three) recent photo ID cards**;
* **Prof of payment of the enrollment fee for the admission contest**;
* **Proof of payment of the enrollment fee for the test of general English**, if applicable;
* **Eligibility sheet** issued by the International Relations Department of the University.
* **3 (three**) envelope files, on the covers of which is written with capital letters: the surname at birth (from birth certificate), current surname, initial/initials of the given name/names of the father (mother, if the father is unknown), the given name of the candidate, the study programme for which I am applying, Email address and mobile phone number.

**Discipline at choice for the admission contest**: **CHEMISTRY** **PHYSICS**

I want **accommodation** at the Hostel of Titu Maiorescu University (within the limits of available places)**:**

**YES** **NO**

**I declare that I have taken note of the following**:

* The matriculation in the study programme MEDICINE (IN ENGLISH) is conditional on the recognition of high school studies by the National Centre for Recognition and Equivalence of Diplomas of the Ministry of National Education in Romania (NCRED). The Certificate of recognition of the high school studies issued by NCRED should be submitted in the original to the admission file. The non-recognition of high school studies by NCRED impedes the University to matriculate the candidate;
* The enrollment fee for preparing and submitting the candidate file to the Ministry of National Education for obtaining the certificate of recognition of studies is of **450** **RON**;
* The enrollment fee for the admission contest, of **450 RON**, and the enrollment fee for the eliminatory test of general English, if applicable, of **450 RON**, are payable at the date of completion of the application and are not refundable in any case;
* Tuition fees are set in EUR. Payment of the fees is made in RON, at the National Bank of Romania exchange rate valid for the day the payment is made;
* The amount of the tuition fee for the first year of studies 2018-2019 in the study programme MEDICINE (IN ENGLISH) is of **7000 EUR[[3]](#footnote-3)**;
* **I have taken note of the fact that the annual tuition fees may change from one academic year to another, in accordance with the Administration Council and University Senate decisions**.
* **Candidates who have been admitted are required to pay at least the first installment of the tuition fee until AUGUST 31, 2018**. Otherwise, the candidate will not be matriculated in the first year of study. The payment of the tuition fee can be made in full at the due date of the first installment. Payment dates of the next two installments are **OCTOBER 2, 2018** and **JANUARY 18, 2019**.
* The tuition fees not fully paid up to the due dates for the second installment and the third installment generate the outstanding debt for which late **payment penalties** are calculated, the debts being paid successively - the debt and the related penalty. The penalty percentage is **0.3% per calendar day of delay**, starting with the first day of delay. **Only students who have paid the full tuition fee for the current academic year (including the third installment) may attend the exams in the summer exam session**.
* The application file is returned, upon request, to the rejected candidate, without the payment of a fee.
* The application file is returned, upon request, to the admitted candidate who renounces the place obtained by admission until September 30, 2018, without the payment of a fee. If, untill this date, the admitted candidate pays the full or part of the tuition fee, the paid amount is refunded to the candidate.
* In case of withdrawal from studies after September 30, 2018 or expulsion from the University, the student pays a withdrawal fee of 100 RON. The student has to pay the rates of the tuition fees, including the related penalties, until the date of withdrawal / expulsion. In case of the installments paid in advance (an installment whose due date is after the date of withdrawal / expulsion), they will be refunded to the student.

If I will be admitted to studies, I oblige myself to observe the University regulations, methodologies and norms, posted on the University web page [www.utm.ro](http://www.utm.ro), and to sign the **Study Agreement** **for Undergraduate Study Programmes in English**, valid throughout the entire period of studies, in two original copies[[4]](#footnote-4). The non-signing of the Agreement does not absolve me from the fulfillment of the obligations stipulated in its content. Refusal to sign the contract results in loss of the quality of student at the *Titu Maiorescu* University.

**APPENDIX**: The candidate's statement that he / she does not attend more than two undergraduate study programs at the same time.

Date Signature of applicant,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I CONFIRM THE ENROLLMENT TO THE ADMISSION CONTEST**[[5]](#footnote-5)

**Secretary of the faculty**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**S T A T E M E N T,**

The undersigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, candidate to the admission contest at the Faculty of Medicine, *Titu Maiorescu* University of Bucharest, undergraduate study programme **MEDICINE (IN ENGLISH)**, form of education **FULL TIME**, I do hereby declare on my own liability that I do not attend more than two undergraduate study programmes simultaneously, regardless of the higher education institutions offering them, in accordance with art. 16 of the *Regulations for organizing and conducting the admission in the undergraduate and master study programmes for the academic year* *2018*-*2019* of *Titu Maiorescu* University:

**„Art. 16.** A candidate may be admitted and matriculated as a student for at most two study programmes simultaneously, regardless of the higher education institutions offering them.”

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **For citizens from EU states, states belonging to the European Economic Area and the Swiss Confederation**. [↑](#footnote-ref-1)
2. Candidates with multiple citizenship choose at enrollment to the admission contest for one of the citizenship. This option cannot be changed either during admission or during the current academic year. [↑](#footnote-ref-2)
3. **For citizens from EU states, states belonging to the European Economic Area and the Swiss Confederation**. [↑](#footnote-ref-3)
4. The Agreement is taken from the secretariat of the faculty and will be submitted, after signing, in the same place. [↑](#footnote-ref-4)
5. Scretary of the facullty confirms the enrollment to the admission contest after the payment of the fee for the admission contest. [↑](#footnote-ref-5)