**APPLICATION FORM[[1]](#footnote-1)**

**FOR ENROLLMENT TO THE ADMISSION CONTEST AND MATRICULATION IN THE 1st YEAR OF UNDERGRADUATE STUDIES IN ENGLISH, ACADEMIC YEAR 2019-2020**

JULY 2019

**FACULTY OF** **MEDICINE**

**STUDY PROGRAMME: *MEDICINE* (*IN ENGLISH*)**

**FORM OF EDUCATION: *FULL TIME***

**Mrs. RECTOR,**

**The undersigned** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, having the following personal data:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Fields** | **Subfields** | | **Data** |
|  | Last name/Surname at birth (from birth certificate), and initial/initials of the given name/names of the father (mother) |  | | |
|  | Current last name/surname (after marriage, divorce, adoption, change on request, if applicable) |  | | |
|  | First name/Given name |  | | |
|  | Personal identification number |  | | |
|  | Date of birth | Year |  | |
| Month |  | |
| Day |  | |
|  | Place of birth | Country |  | |
| Place |  | |
|  | Gender | Male/Female |  | |
|  | Civil status | Married |  | |
| Single |  | |
| Divorced/Widower |  | |
|  | Actual citizenship[[2]](#footnote-2) |  | | |
|  | Permanent residence | Country |  | |
| Place |  | |
| Complete Address |  | |
|  | Personal identification document | Series |  | |
| Number |  | |
| Authority that issued the act |  | |
| Date of issue |  | |
|  | Mobile phone number, Email Address |  | | |

**To the Rector of *Titu Maiorescu* University of Bucharest**

**I am applying for** the enrollment in the admission contest, **July 2019 session**, and, if I will be admitted, for matriculation in the 1st year 2019-2020 at the Faculty of Medicine, study programme **MEDICINE (IN ENGLISH)**,form of education **FULL TIME.**

I have attached the following documents:

* **Application form for recognition of studies for enrollment to undergraduate studies, academic year 2019-2020**;
* **Study document (baccalaureate/high school diploma,** or its equivalent) **-** in the original, a plain copy and legalized translation into Romanian (2 originals);
* **Certificate of passing high school diploma** (or its equivalent) in the original, a plain copy and legalized translation into Romanian (2 originals), in the case of candidates who have passed the high school exam in the sessions corresponding to the school year 2018-2019, with the obligation to submit to the secretariat of the faculty the high school diploma (or the equivalent diploma), in the original and legalized translation into Romanian, until October 2nd., 2019, if they are admitted;
* **School/ transcript of records** (school transcript with grades) for all high school years, in the original, a plain copy and legalized translation into Romanian (2 originals);
* **Birth certificate**, in the original, a plain copy and legalized translation into Romanian (2 originals);
* **Marriage certificate** in the original, a plain copy and legalized translation into Romanian (2 originals), if applicable;
* **Divorce certificate**, in the original, a plain copy and legalized translation into Romanian (2 originals), if applicable;
* **Valid personal identification document** (passport or other form of identification proving the citizenship of a member state of the EU, EEA or the Swiss Confederation), legalized translation into Romanian (2 originals);
* **Medical certificate**, in English or Romanian, specifying that the candidate is apt for higher education studies and does not have any contagious diseases or any other diseases incompatible with the medical profession, in the original and, if applicable, legalized translation into Romanian;
* **International proficiency certificate for English**: Cambridge, INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS), TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL), or other internationally recognized certificate (candidates who are citizens of countries in which the official language is English or have study documents certifying high school graduation in English are exempt from this obligation);
* **3 (three) recent photo ¾ size**;
* **Prof of payment of the enrollment fee for the admission contest**;
* **2 (two)** envelope files, on which is written, on the covers with capital letters: the surname at birth (from birth certificate), current surname, initial/initials of the given name/names of the father (mother, if the father is unknown), the given name of the candidate, the study programme for which I am applying, Email address and mobile phone number.

**Discipline at choice for the admission contest**: **CHEMISTRY** **PHYSICS**

I want **accommodation** at the Student Dormitory of Titu Maiorescu University (within available places)**:**

**YES** **NO**

**I declare that I have taken note of the following**:

The matriculation in the study programme MEDICINE (IN ENGLISH) is conditional on the obtaining of the letter of acceptance to studies from the Ministry of National Education. The letter of acceptance should be submitted in the original to the admission file. Failure to obtain the letter of acceptance is the legal reason for the University not to do the matriculation of the candidate;

* The enrollment fee for preparing and submitting the candidate file to the Ministry of National Education for obtaining the certificate of recognition of studies is of **1.000** **RON**;
* The enrollment fee for the admission contest, of **450 RON** is payable after the candidate received the feedback from the Department of International Relations and the fee is not refundable in any case;
* The amount of the tuition fee for the first year of studies 2019-2020 in the study programme MEDICINE (IN ENGLISH) is of **7.000 EUR[[3]](#footnote-3)**;
* **I have taken note of the fact that the annual tuition fees may change from one academic year to another, in accordance with the Administration Council and University Senate decisions**.
* **Candidates who have been admitted are required to pay at least the first installment of the tuition fee until AUGUST 30, 2019**. Otherwise, the candidate will not be matriculated in the first year of study. The payment of the tuition fee can be made in full at the due date of the first installment. Payment dates of the next two installments are **SEPTEMBER 30, 2019** and **JANUARY 17, 2020**.
* The tuition fees not fully paid up to the due dates for the second installment and the third installment generate the outstanding debt for which late **payment penalties** are calculated, the debts being paid successively - the debt and the related penalty. The penalty percentage is **0.3% per calendar day of delay**, starting with the first day of delay. **Only students who have paid the full tuition fee for the current academic year (including the third installment) may attend the exams in the summer exam session**.
* The application file is returned, upon request, to the rejected candidate, without the payment of the fee.
* The application file is returned, upon request, to the admitted candidate who renounces the place obtained by admission until September 30th, 2019, without the payment of the fee. If, until this date, the admitted candidate pays the full or part of the tuition fee, the paid amount is refunded to the candidate.
* In case of withdrawal from studies after September 30th, 2019 or expulsion from the University, the student pays a withdrawal fee of 100 RON. The student must pay the instalments of the tuition fees, including the related penalties, until the date of withdrawal/ expulsion. In case of the instalments paid in advance (an instalment whose due date is after the date of withdrawal/ expulsion), they will be refunded to the student.

If I will be admitted to studies, I oblige myself to observe the University regulations, methodologies and norms, posted on the University web page [www.utm.ro](http://www.utm.ro), and to sign the **Study Agreement** **for Undergraduate Study Programmes in English**, valid throughout the entire period of studies, in two original copies[[4]](#footnote-4). The non-signing of the Agreement does not absolve me from the fulfilment of the obligations stipulated in its content. Refusal to sign the contract results in loss of the quality of student at the *Titu Maiorescu* University.

**APPENDIX**: The candidate's statement that he/ she does not attend more than two undergraduate study programs at the same time.

Date Signature of applicant,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I CONFIRM THE ENROLLMENT TO THE ADMISSION CONTEST**[[5]](#footnote-5)

**Secretary of the faculty**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**S T A T E M E N T,**

The undersigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, candidate to the admission contest at the Faculty of Medicine, *Titu Maiorescu* University of Bucharest, undergraduate study programme

**MEDICINE (IN ENGLISH)**, form of education **FULL TIME**, I do hereby declare on my own liability that I do not attend more than two undergraduate study programmes simultaneously, regardless of the higher education institutions offering them, in accordance with art. 17 of the *Regulations for organizing and conducting the admission in the undergraduate and master study programmes for the academic year* *2019*-*2020* of *Titu Maiorescu* University:

**„Art. 17.** A candidate may be admitted and matriculated as a student for at most two study programmes simultaneously, regardless of the higher education institutions offering them.”

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **For citizens from EU states**. [↑](#footnote-ref-1)
2. In accordance with art. 17 of the *Regulations for organizing and conducting the admission in the undergraduate and master study programmes for the academic year 2019-2020 of Titu Maiorescu University,* candidates enrolled as non-EU citizens pay the same non-EU tuition fee through the entire duration of studies, even in the case of obtaining citizenship of an EU member state. [↑](#footnote-ref-2)
3. **For citizens from EU states**. [↑](#footnote-ref-3)
4. The Agreement is taken from the secretariat of the faculty and will be submitted, after signing, in the same place. [↑](#footnote-ref-4)
5. Scretary of the faculty confirms the enrollment to the admission contest after the payment of the fee for the admission contest. [↑](#footnote-ref-5)