



MINISTERUL EDUCAȚIEI NAȚIONALE

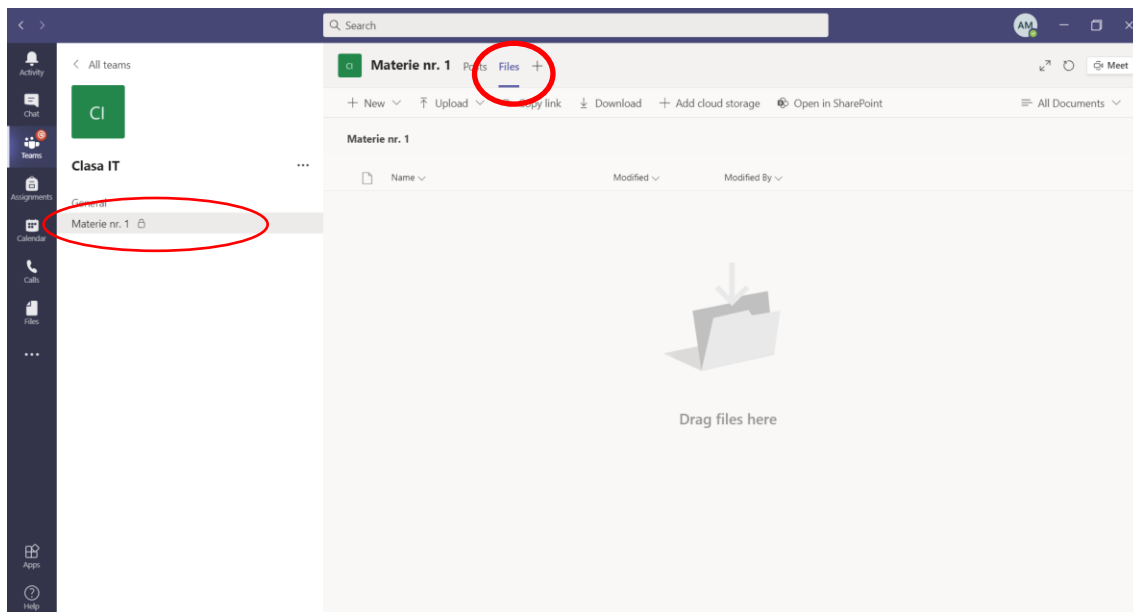
UNIVERSITATEA "TITU MAIORESCU" DIN BUCUREȘTI

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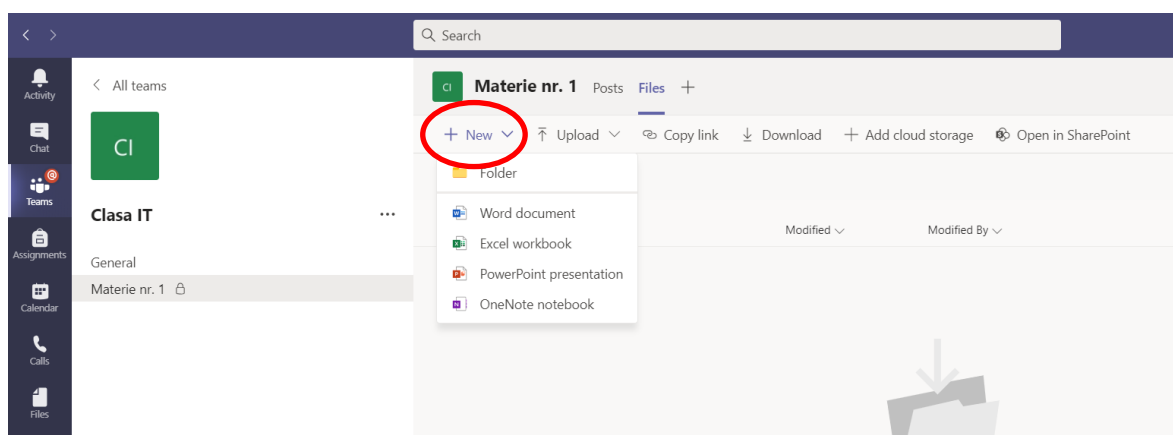
## UPLOAD FILES

To upload files in Microsoft Teams, it is necessary to click the Files tab at the top:



The Files tab has several options for uploading content:

1. Create new documents by clicking the New button and selecting the desired document type, then adding the content within it.





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## 2. Add existing files or even a folder from your computer.

