



MINISTRY OF EDUCATION AND RESEARCH

„TITU MAIORESCU” UNIVERSITY OF BUCHAREST

187 Calea Văcărești, district 4, Bucharest, 040051

tel. no.: 021 316 16 46, fax: 021 311 22 97, e-mail: rectorat@univ.utm.ro, www.utm.ro



## CONVENTION FRAMEWORK FOR PRACTICAL ACTIVITIES

No. \_\_\_\_\_ dated \_\_\_\_\_

### The present convention shall be concluded between:

**Titu Maiorescu University of Bucharest**, with headquarters in 187 Văcărești Boulevard, 4<sup>th</sup> District, Bucharest, legally represented by **Rector – Univ. Professor Daniel Cochior**, M.D., Ph.D., **through Faculty of Medicine** with headquarters in Bucharest, 67A Gheorghe Petrașcu Street, 3<sup>rd</sup> District, legally represented by Assoc. Prof. Cosmin Alec Moldovan, Ph.D., as Dean, named in the following as *organizer of practical activities*,  
and

**Ward/Department** \_\_\_\_\_ from **Hospital** \_\_\_\_\_

(named in the following as *partner for practical activities*) with its headquarters in \_\_\_\_\_

Tel. No. \_\_\_\_\_ Fax. No. \_\_\_\_\_

E-Mail \_\_\_\_\_

(address of the practical activities), legally represented by Ms./Mr. \_\_\_\_\_

and

**Student**, \_\_\_\_\_

(named in the following as *participant* in practical activities) with the following personal data:

Personal ID number \_\_\_\_\_, Date of birth \_\_\_\_\_,

Place of birth \_\_\_\_\_, citizenship \_\_\_\_\_,

Passport No. \_\_\_\_\_,

Residency permit No. \_\_\_\_\_, home address \_\_\_\_\_

\_\_\_\_\_ registered in the **2024-2025** academic year in Titu Maiorescu University of Bucharest, Faculty of Medicine, Medicine in English study programme, year of study \_\_\_\_\_, Tel. No. \_\_\_\_\_,

E-mail \_\_\_\_\_.

According to the following laws:

- Law No. 258/2007 regarding the practical activities of pupils and students;
- Law No. 72/2007 regarding enrolling the students in the working field;
- Order No. 440/12<sup>th</sup> of June 2008 regarding the approval of the General Framework for organizing traineeships during the Bachelor and Master degree curricula and the Framework Convention regarding the development of the practical program during the Bachelor and Master degree curricula;



MINISTRY OF EDUCATION AND RESEARCH

„TITU MAIORESCU” UNIVERSITY OF BUCHAREST

187 Calea Văcărești, district 4, Bucharest, 040051

tel. no.: 021 316 16 46, fax: 021 311 22 97, e-mail: rectorat@univ.utm.ro, www.utm.ro



The above-mentioned parties have agreed to conclude this Convention in compliance with the following clauses:

### **1<sup>st</sup> Article. The object of the Convention**

- [1] The Convention establishes the framework in which the internship of specialized practice is organized and carried out in order to consolidate the theoretical knowledge and skills training, to apply them in accordance with the study program for which the trainee is training.
- [2] The internship is carried out by the practitioner for the purpose of acquiring professional competences mentioned in the discipline sheet and/or syllabus.
- [3] The modalities for development and the content of the practical training traineeship are described in This Convention.

### **2<sup>nd</sup> Article. Status of the practitioner.**

The practitioner remains, throughout the entire length of the internship, a student of Titu Maiorescu University of Bucharest.

### **3<sup>rd</sup> Article. Duration and period of the internship.**

- [1] The \_\_\_\_\_ internship \_\_\_\_\_ shall \_\_\_\_\_ take \_\_\_\_\_ place \_\_\_\_\_ at \_\_\_\_\_ and shall have a total duration of \_\_\_\_\_ weeks, with a total number of \_\_\_\_\_ hours.
- [2] The period of the internship (for the 2024-2025 academic year) shall be organized from \_\_\_\_\_ to \_\_\_\_\_.
- [3] The practitioner cannot claim a salary from the practice partner, except for the situation where the practitioner has the status of an employee.

### **4<sup>th</sup> Article. Payment and social obligations.**

- [1] The internship shall be (check whichever applies):
  - ☐ It is carried out under an employment contract (the two partners may benefit from the Provisions of Law No. 72/2007 regarding stimulating the employment of pupils and students);
  - ☐ Not under an employment contract.
- [2] In the case of subsequent employment, the period of the traineeship shall not be considered as legal length of work except if the Convention was run under an employment contract.
- [3] The practice partner may grant the practitioner an allowance, gratification, premium or advantages in kind.

### **5<sup>th</sup> Article. Responsibilities of the practitioner.**

- [1] The practitioner has the obligation that, during the course of the traineeship practice, to fully comply with the established work schedule and execute the activities specified by the representative of the establishment where he performs the practice, subject to the legal framework regarding their volume and difficulty.
- [2] During the traineeship, the practitioner complies with the rules of the internal order of the practice partner.
- [3] The practitioner has the obligation to comply with the occupational safety and health rules which he has acquired from the representative of the practice partner before the start of the internship.



MINISTRY OF EDUCATION AND RESEARCH

**„TITU MAIORESCU” UNIVERSITY OF BUCHAREST**

187 Calea Văcărești, district 4, Bucharest, 040051

tel. no.: 021 316 16 46, fax: 021 311 22 97, e-mail: rectorat@univ.utm.ro, www.utm.ro



- [4] Furthermore, the practitioner undertakes not to use, in any case, the information to which he has access during the traineeship of his or her clients, to communicate to a third party or to publish them, even after the end of the traineeship, except with the written agreement of that practice partner.

**6<sup>th</sup> Article. Responsibilities of the internship organizer (the institution in which the practical activities are taking place).**

- [1] The practice partner establishes a responsible for the internship, selected from their employees.
- [2] Prior to the commencement of the internship, the partner is required to perform a full briefing for the practitioner on occupational safety and health rules in accordance with the legislation in force. Among its responsibilities, the practice partner will take the necessary measures for the practitioner's safety and health at work, as well as for the communication of prevention rules on occupational risks.
- [3] The practice partner must make available to the practitioner all the means necessary to acquire the competences specified in the practice portfolio.

**7<sup>th</sup> Article. Obligations of the University.**

- [1] The practice organizer designates at least one supervising teacher responsible for planning, organizing and supervising the conduct of practical training.
- [2] If the training of the traineeship does not conform to the commitments made by the practice partner within the framework of this Convention, the head of the Institution of Higher education (organizer of practice) may decide the interruption of the practical training period according to the Framework Convention, after a prior information to the head of the partner of practice and after receiving confirmation of receipt of this information.
- [3] Following the successful practice of the traineeship, the organizer will give the practitioner the number of credits specified in this agreement, which will also be entered in the diploma supplement, according to the Europass regulations (decision 2.241/2004/EC of the European Parliament and of the Council).

**8<sup>th</sup> Article. Persons designated by the practice organizer and the practice partner.**

- [1] Responsible for the internship (the person who will have the responsibility of the practitioner from the practice partner):

Ms./Mr. \_\_\_\_\_

Position \_\_\_\_\_

E-Mail \_\_\_\_\_

- [2] Supervising teacher from TMU (responsible for pursuing the practice of internship from the practice organizer):

Ms./Mr. \_\_\_\_\_

Position \_\_\_\_\_

E-Mail \_\_\_\_\_

**9<sup>th</sup> Article. Evaluation of the practical training traineeship through transferable credits.**

The number of transferable credits to be obtained following the practice of the internship, support and promotion of the verification in the specialized practice is 2 ECTS (years I to V).



MINISTRY OF EDUCATION AND RESEARCH

„TITU MAIORESCU” UNIVERSITY OF BUCHAREST

187 Calea Văcărești, district 4, Bucharest, 040051

tel. no.: 021 316 16 46, fax: 021 311 22 97, e-mail: rectorat@univ.utm.ro, www.utm.ro



### 10<sup>th</sup> Article. Practical training internship report.

- [1] During the course of the internship, the practitioner of the unit where the internship is carried out, together with the designated teacher, will assess the practitioner, both regarding the level of acquisition of professional competences and in terms of behavior and the way of integrating the practitioner into the activity of the practice partner (discipline, punctuality, responsibility in solving tasks, compliance with the sanitary unit's inner regulation act, etc.).
- [2] At the end of the traineeship, the student will receive a brief characterization from the supervisor in charge with the internship programme.
- [3] After completing the internship, the trainee will present to the supervising teacher a practical notebook that will comprise the activities performed, according to the practice schedule, and the final note in the catalogue will be established following the examination that will be scheduled during the exams session in September 2025.

### 11<sup>th</sup> Article. Health and safety at work. Social protection of the practitioner.

- [1] The unit of practice is required to comply with the legal provisions on health and occupational safety of the practice during the traineeship.
- [2] The practitioner shall be provided with social protection under the legislation in force.

The present framework convention was drafted in 3 (three) original copies, one for each part.

	<b>High education Institution (organizer of practical activities) Legal representative</b>	<b>Responsible for the internship from the health unit (Practice partner)</b>	<b>Student (Practitioner)</b>
<b>Name and surname</b>	Assoc. Prof. Cosmin Alec Moldovan		
<b>Date <sup>1</sup></b>			
<b>Signature</b>			
<b>Stamp</b>			

I am aware,

	<b>Supervising teacher from TMU</b>	<b>Student (Practitioner)</b>
<b>Name and surname</b>		
<b>Date <sup>2</sup></b>		
<b>Signature</b>		

<sup>1</sup> it will be completed with the calendar month and the year when the specialized practice period ends

<sup>2</sup> it will be completed with the date on which the examination takes place in the specialty Practice discipline